



## ***Town of Buena Vista***

*P.O. Box 2002*

*Buena Vista CO 81211*

*Phone: (719)395-8643*

*Fax: (719)395-8644*

### **COMMUNITY FUNDING REQUEST FORM**

**Deadline: September 18, 2015 for 2016 Budget Year**

<b>CONTACT INFORMATION</b>	
<b>Name of Organization</b>	
<b>Contact Name</b>	
<b>Address</b>	
<b>E-Mail</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Legal Status (if a 501(c)3, attach a copy of IRS letter)</b>	
<b>Mission/Purpose of Organization</b>	
<b>FUNDING REQUEST</b>	
<b>Name of Project/Program</b>	
<b>Project/Program Budget (total w/ breakdown of major expense items)</b>	
<b>Amount Requested from Town of Buena Vista</b>	
<b>Other Sources of Funding for this Project/Program (indicate if committed or pending)</b>	
<b>Financial status of organization (attach copy of annual budget or recent financial statement)</b>	
<b>Date when funds are actually needed</b>	
<b>Summarize how this project/program will benefit the Town of Buena Vista or its residents</b>	

<p><b>Complete the section below or submit a separate document with answers to the questions below. The questions reflect criteria used by the Town to prioritize community funding decisions.</b></p>		
<p><b>Community and Citizen/Employee Benefit (Quality of Life and/or Public Safety)</b> – How will the community benefit from the project/program? How many people are expected to benefit?</p>		
<p><b>Alignment w/ Town priorities and/or Comprehensive Plan.</b> How does the proposed project/program address Town priorities and/or achieve some element of its Comprehensive Plan (refer to Town website)?</p>		
<p><b>Feasibility &amp; Implementation Risk</b> – Are there significant obstacles or unknown factors that may prevent the project/program from being completed as proposed?</p>		
<p><b>Timeliness</b> – What would happen if the project/program were delayed or denied?</p>		
<p><b>Impact on Town</b> – How will Town staff be expected to participate in the project/program? If no staff participation, how will applicant keep the Town informed regarding progress and benefits of the project/program?</p>		
<p><b>Use of Town Facilities</b> – Will the project/program involve the use of Town facilities? How might Town facilities be impacted by using them for this project/program?</p>		
<p><b>Submitted By</b></p>	<p><b>Signature</b></p>	<p><b>Date</b></p>
<p><b>List of supporting documents (e.g. IRS letter, budget/financial statement, etc.) being submitted with this application</b></p>		